



ANNEX 1

TENDER SUBMISSION FORM

Contract title: The procurement and putting a robot with auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka

Procurement number: 01/05-3.1917-1/12

_____ (place and date)

Notification on procurement was published in "The Official Gazette of BiH" number _____

TO: UNIVERSITY OF BANJA LUKA-BULEVAR VOJVODE PETRA BOJOVICA 1A

SUBMITTED BY:

	Name(s) of tenderer(s)	Signature
Leading tenderer*		
Member of a group of tenderers*		
Etc...*		

* add or delete additional rows for partners as appropriate. If this tender is being submitted by an individual **tenderer**, the name of the **tenderer** should be entered as "**leading tenderer**" (and all other rows should be deleted)

CONTACT PERSON (for this tender)

First name and family name	
Address	
Telephone	
Fax	
E-mail	



ANNEX 2

TENDERER'S DECLARATION

In response to your letter of invitation to tender in the open procedure for the procurement and putting a robot with auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka, we, the undersigned, hereby declare that:

1. We have examined and accept in full the content of the tender documents number: JN/05-3.1917-3/13 for the procurement and putting a robot with auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka, without reservation or restriction;
2. We offer to deliver and put a robot with auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka, in accordance with the terms of the tender documents, criteria and time limits laid down, without reservation or restriction;
3. The total tender price amounts to (excluding customs and customs fees) and is identical to the price on Tender price form (Annex 3)

Family name and first name of the duly authorised person to represent the tenderer:

[.....]

Signature: [.....]

Place and date: [.....]

Stamp of the firm/company:



ANNEX 3

TENDER PRICE FORM

TENDERER'S NAME (ACCURATE)

DATE: _____

NUMBER: _____

TENDERER'S ADDRESS

SUBJECT: OFFER FOR THE PP NUMBER 01/05-3.1917-1/12 – THE PROCUREMENT AND PUTTING A ROBOT WITH AUXILIARY EQUIPMENT INTO OPERATION FOR THE NEEDS OF THE FACULTY OF MECHANICAL ENGINEERING, UNIVERSITY OF BANJA LUKA – TENDER DOCUMENTS NUMBER: JN/05-3.1917-3/12

UNIVERSITY OF BANJA LUKA – PUBLIC PROCUREMENT COMMISSION

In accordance with the Tender documents number: JN/05-3.1917-3/12 for the procurement and putting a robot with auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka, we hereby submit our offer for delivery of the said equipment including the pricing:

No.	ITEM	UNIT	QUANT.	UNIT PR.	VALUE
1	6-axis industrial robot	pc	1		
2	Software options for industrial robot	pc	1		
3	Plc + software (if not included in robot)	pc	1		
4	Simulation software for modelling of a robot cell (10 licence)	pc	1		
5	Electrical servo gripper	pc	1		
6	Vacuum gripper	pc	1		
7	Tool changer	pc	1		
8	Feed trough unit	pc	1		
9	Safety equipment	pc	1		
10	Collision protection unit	pc	1		
TOTAL VALUE WITHOUT VAT (1-6)					

PRICE WITHOUT VAT: _____ KM/€

IN WORDS: _____ KM/€



PLEASE ADVISE ON ANY DISCOUNT OFFERED ON TENDERED PRICE IN THE AMOUNT OF _____%.

Delivery of a robot and auxiliary equipment at the DAP parity Banja Luka.

Delivery deadline: _____ calendar days from the day of signing the Contract.

Mode of payment: _____ days from the day of making minutes of receipt.

This offer shall be contained in the binding Contract between us.

The authorised person and stamp: _____

Telephone/fax: _____

E-mail: _____



ANNEX 4

CONFIDENTIAL INFORMATION

Confidential information	Page numbers containing this information in the tender	Reasons for confidentiality of this information	Time period in which information shall be deemed confidential

Tenderer's signature and stamp



DRAFT CONTRACT

The procurement and putting a robot with auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka

Contracting parties:

1. *UNIVERSITY OF BANJA LUKA*, represented by the rector of the University prof. Stanko Stanic (hereinafter referred to as: Contracting Authority), of the one part and
2. _____, _____ St., represented by director _____ as a contractor (hereinafter referred to as: Contractor), of the other part
- 3.

Article 1.

The subject of the contract shall be the procurement and putting a robot and auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka.

Article 2.

The contracting parties hereby agree that this Contract has been concluded in accordance with the Decision on selection of the most economically advantageous tenderer for the procurement and putting a robot and auxiliary equipment into operation for the needs of the Faculty of Mechanical Engineering, University of Banja Luka and award of the contract to the most economically advantageous tenderer, as a result of previously conducted open public procurement procedure, making the Tenderer Offer no. _____ as of the day _____, evaluated as the most economically advantageous for the contracting authority.

Tender documents no. JN/05-3.1917-3/13 of 05.10.2012 and Contractor Offer no. _____ of the day _____, are integral part of this Contract.

Article 3.

The contracting authority hereby agrees to pay for the delivery and putting a robot and auxiliary equipment into operation under the Article 1 of this Contract the amount of:

.....KM/EUR in words (:)

The price referred to in the paragraph 1 of this Article is unchangeable and is determined for all the equipment predicted in the Contractor's offer as per offered unit prices.



Article 4.

The Contractor hereby commissions to deliver all equipment under the Article 1 of this Contract within _____ (calendar days), on the day when the Contract is signed. The equipment shall be delivered at the DAP parity Banja Luka.

Article 5.

Taking into consideration that the Contracting Authority is not registered for foreign-trade activities, import of the goods shall be performed by the tenderer or registered entity chosen by the Contracting Authority.

Article 6.

The Contractor hereby gives a guarantee for good performance of activities (performance security) in the amount of 10% of the Contract value. Guarantee funds for good performance shall be payable to the Contracting Authority as damages for any loss whatsoever resulting from the Contractor's oversight to perform its Contract obligations. If it is ascertained that the loss or damage exceeds the guarantee funds, the Contractor is obliged pursuant to the provisions of the Law on Obligatory Relations to cover the damage in full.

Performance security shall be in the form of bank guarantee. The contractor is obliged to submit a guarantee document on the day when the Contract is to be signed. The Contracting Authority shall return the guarantee document as performance security upon the Contractor's request not later than 10 (ten) days.

Article 7.

The Contracting parties hereby agree to conduct the acceptance of the robot with auxiliary equipment that has been procured and put into operation in the presence of the Commission set up by the Contracting Authority that shall make the minutes of receipt.

Article 8.

The Contractor is obliged to carry out the staff training by means of robot programming courses as well as training regarding simulation software for modelling of a robot cell, furnish all necessary data and notifications about operation and usage, whereas the use manual shall be provided as a translation into the language of the Tender.

Article 9.

The quality of the supplied and mounted equipment must be in accordance with the specification given in the tender documents, the Contractor's offer and the appropriate technical standards.

The Contractor's guarantee for the supplied equipment shall be at least 12 (twelve) months.



Article 10.

The Contracting Authority shall pay for the supplied equipment on the basis of an invoice. The minutes referred to in the Article 7 of this Contract and the invoice for the supplied and mounted equipment are required for the payment of the contracted price.

The Contracting Authority shall the payment for the supplied equipment within 25 days execute according to the Contractor's instruction on his giro bank account.

In the case of untimely payment of the contracted price, the Contracting Authority is responsible to the Contractor in accordance with the rules on late payment.

Article 11.

The contracting parties waive the rights to annul this Contract on any grounds; hence all disputes shall be settled through mutual agreements in an amicable way in order to implement this Contract successfully.

In the case when the contracting parties are not able to settle a dispute by means of agreement, the Court in Banja Luka shall deal with any disputes.

Article 12.

The signing date of the Contract shall be the date on which it is signed by the last contracting party.

Provisions of the Law on Obligatory Relations and other positive regulations referring to the subject matter shall be applied to anything that is not regulated by this Contract.

Article 13.

This Contract has been made in six identical copies, three for each contracting party.

The Contract shall enter into force on the date on which it is signed.

Number: _____

Number: _____

Date: _____

Date: _____

ON BEHALF OF THE CONTRACTOR

**ON BEHALF OF THE
CONTRACTING AUTHORITY**

DIRECTOR

RECTOR

Prof. Stanko Stanic